

# FUNDRAISING AND PARTNERSHIP OFFICER (16 hours)

We women foundation is looking for an enthusiastic non-profit fundraiser who can implement our fundraising activities. You will be responsible for corporate- and institutional fundraising as well as maintaining donor relations. The position will initially be for 4 months with a possibility of extension. You will receive a monthly fee, which may turn into a paid position depending on the funds you raise.

### We women foundation

We women promotes home-grown leadership. Our mission is to build a critical mass of ethnic women leaders to serve as role models to all girls and women in Myanmar. We help women to get a university degree and entrepreneurial skills, to be able to work in leadership positions after they graduate, where they can influence change, drive social reform and empower thousands more in Myanmar.

### Primary responsibilities include:

- Actively contribute to the foundation's annual fundraising targets and objectives
- Identify new foundations, corporations and opportunities to cultivate prospective donors
- Identify opportunities to establish partnerships
- Develop and maintain relationships with current and potential donors
- Manage donor database
- Ensure all fundraising information in print, web and media, is optimised to encourage fundraising activities
- Evaluate and report on overall fundraising income and expenditure against agreed targets

### **Desired Skills and Experience:**

- Experience in non-profit fundraising and development of fundraising strategies
- Previous experience in at least one of the following: grant applications, individual giving, major donors, capital appeals
- Proven track record of fundraising in the charitable sector
- Demonstrated excellence in organisational- and communication skills

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- Excellent interpersonal skills with the ability to inspire and engage a wide range of funders and stakeholders
- Ability to work effectively and independently
- Commitment to We women's mission and goals

## **Availability and Location**

The position is for 16 hours per week. We would prefer you to be based in the Netherlands. However, the organisation is open to work remotely should you meet all the desired experience and skills. The position starts February 1<sup>st</sup> until the end of May, when we will review progress made. You will on a monthly basis report and discuss progress made with the board.

### What we offer

The opportunity to grow and be part of a small organisation determined to grow. You will receive a monthly fee. We are also open to discuss a *no-cure no-pay* model in which you start off with a monthly fee, and earn a salary through the funds raised.

### **Application deadline**

Friday January 20 12:00 PM Central European Time. Interviews will be held in week 5.

### How to Apply

If you are interested in this position, please send your CV or resume and a brief cover letter as soon as possible to Annelies Christiani at: <u>annelies@wewomenfoundation.org</u>

For more information please visit our website: <u>www.wewomenfoundation.org</u>